



South Central College Program Design

DIP 2229/3242 Accounting Technician Diploma

Program Information

Instructional Level Technical Diploma

Career Cluster Business Management and Administration

Description

An accounting assistant performs any combination of routine calculating, posting, and verifying duties to obtain primary financial data for use in maintaining accounting records. In addition, the accounting assistant prepares daily bank deposits, writes checks, and maintains a cash disbursement system. All Accounting Assistant diploma courses can be applied toward an A.A.S. degree in Accounting.

Program Admission Dates (Fall and/or Spring)

Fall and Spring Semester

Program Location (North Mankato and/or Faribault)

Faribault and North Mankato Campuses

Program Student Learning Outcomes

- 1 Complete all aspects of the Accounting cycle.
- 2 Analyze, interpret, communicate, and utilize financial information.

Program Configurations

Fall Start

Credits

Technical Course	41
Liberal Arts & Sciences	7
Total Credits	48

Semester 1

Course #	Course Title	Credits	Function
ACCT 1800	Business Law	3	Technical Course
ACCT 1810	Financial Accounting	4	Technical Course

ACCT 1814	Payroll Accounting	3	Technical Course
ACCT 1834	Computerized Accounting I	3	Technical Course
COMM 110	Public Speaking	3	Liberal Arts & Sciences

Semester 2

Course #	Course Title	Credits	Function
ACCT 1811	Managerial Accounting	4	Technical Course
ACCT 2847	Fraud, Auditing and Internal Controls	4	Technical Course
ACCT 2863	Fund / Non-Profit Accounting	3	Technical Course
ACCT 2864	Income Tax I	4	Technical Course
ACCT2827 or ACCT2850	Principles of Finance or Internship	2	Technical Course

Semester 3

Course #	Course Title	Credits	Function
ENGL 100	Composition	4	Liberal Arts & Sciences

Semester 4

Course #	Course Title	Credits	Function
ACCT 1835	Computerized Accounting II	3	Technical Course
ACCT 1870	Professional Accounting Careers	1	Technical Course
ACCT 2821	Intermediate Accounting I	3	Technical Course
ACCT 2861	Cost Accounting I	4	Technical Course

Program Course List

Number	Title	Credits	Pre/Corequisites
ACCT 1800	Business Law	3	
ACCT 1810	Financial Accounting	4	None
ACCT 1811	Managerial Accounting	4	ACCT1810 Financial Accounting
ACCT 1814	Payroll Accounting	3	
ACCT 1834	Computerized Accounting I	3	None
ACCT 1835	Computerized Accounting II	3	ACCT1834
ACCT 1870	Professional Accounting Careers	1	
ACCT 2821	Intermediate Accounting I	3	ACCT1810 and ACCT1811 or equivalent as deemed by instructor
ACCT 2827	Principles of Finance	3	ACCT1810
ACCT 2847	Fraud, Auditing and Internal Controls	4	ACCT 1810

ACCT 2850	Accounting Internship	7	Advisor approval
ACCT 2861	Cost Accounting I	4	ACCT1810 and ACCT1811
ACCT 2863	Fund / Non-Profit Accounting	3	
ACCT 2864	Income Tax I	4	No prerequisites are required.
COMM 110	Public Speaking	3	Score of 86 on the Sentence Skills portion of the Accuplacer or ENGL 0090 with a C or higher.
COMM 120	Small Group Communication	3	Completion of READ 0090 with a grade of "C" or higher or a score of 78 or above in reading comprehension on the Accuplacer.
ENGL 100	Composition	4	Next-Generation Accuplacer Reading minimum score of 250 (Classic Accuplacer, minimum of 75) or completion of READ 0090 or EAP 0095 with a C (2.0) or higher.