



South Central College

ACCT 1870 Professional Accounting Careers

Course Outcome Summary

Course Information

Description This course will explore career options for accounting students, discuss what employers are looking for in an applicant, and inform students concerning the actions needed to seek employment.

Total Credits 1

Total Hours 1

Types of Instruction

Instruction Type

Credits/Hours

Online Learning

Institutional Core Competencies

Critical and Creative Thinking - Students will be able to demonstrate purposeful thinking with the goal of using a creative process for developing and building upon ideas and/or the goal of using a critical process for the analyzing and evaluating of ideas.

Cultural Competence - Students will be able to demonstrate an attitude of personal curiosity, a rising knowledge of cultures, and an evolving range of skills for living and working among others with other worldviews and ways of life.

Course Competencies

1. Research employment opportunities

Learning Objectives

- Explore Civil Service jobs
- Identify temporary employment opportunities
- Conduct local job market search
- Identify job networking options
- Perform pre-interview company research
- Examine responsibilities of specific accounting jobs

2. Prepare personal profiles

Learning Objectives

- Create or update resume
- Draft a cover letter
- Determine employer testing policies
- Identify employer expectations

3. Conduct controlled interviews

Learning Objectives

- Witness demonstrated interview
- Perform pre-interview techniques
- Perform mock interview
- Critique mock interview
- Identify mock interview follow-up procedures
- Identify telephone interview characteristics

SCC Accessibility Statement

South Central College strives to make all learning experiences as accessible as possible. If you have a disability and need accommodations for access to this class, contact the Academic Support Center to request and discuss accommodations. North Mankato: Room B-132, (507) 389-7222; Faribault: Room A-116, (507) 332-7222.

Additional information and forms can be found at: www.southcentral.edu/disability

This material can be made available in alternative formats by contacting the Academic Support Center at 507-389-7222.