



South Central College

## ACCT 2850 Accounting Internship

### Course Outcome Summary

#### Course Information

**Description** This course provides students with actual accounting and accounting related work experiences within the accounting profession. A competency based internship plan will be developed for each student. Variable credits: 1 to 7 credits.

**Total Credits** 7

#### Types of Instruction

##### Instruction Type

##### Credits/Hours

Internship (as approved by advisor: variable credit maxP

#### Pre/Corequisites

Advisor approval

#### Institutional Core Competencies

Civic Engagement and Social Responsibility - Students will be able to demonstrate the ability to engage in the social responsibilities expected of a community member.

Communication - Students will be able to demonstrate appropriate and effective interactions with others to achieve their personal, academic, and professional objectives.

Cultural Competence - Students will be able to demonstrate an attitude of personal curiosity, a rising knowledge of cultures, and an evolving range of skills for living and working among others with other worldviews and ways of life.

#### Course Competencies

##### 1. Adhere to company's policies

###### Learning Objectives

- exhibit acceptable attire
- apply acceptable grooming techniques
- demonstrate proper telephone etiquette
- demonstrate knowledge and application of any other company's policies

##### 2. Perform accounting duties

###### Learning Objectives

- Perform accounting duties unique to job
- Observe work flow

Apply technical competence

**3. Display appropriate soft skills**

**Learning Objectives**

Exhibit enthusiasm  
Practice courtesy  
Demonstrate appropriate human relation skills  
Demonstrate cooperation  
Recognize superiors and assist subordinates

**4. Communicate effectively**

**Learning Objectives**

Write effectively  
Speak effectively  
Demonstrate appropriate listening skills

**5. Display integrity**

**Learning Objectives**

Display honestly  
Practice confidentiality  
Exhibit dependability

**6. Demonstrate professionalism**

**Learning Objectives**

Demonstrate professional attitude  
Accept positive criticism  
Follow instructions  
Be dependable  
Do more than what is expected  
Utilize time efficiently

**SCC Accessibility Statement**

South Central College strives to make all learning experiences as accessible as possible. If you have a disability and need accommodations for access to this class, contact the Academic Support Center to request and discuss accommodations. North Mankato: Room B-132, (507) 389-7222; Faribault: Room A-116, (507) 332-7222.

Additional information and forms can be found at: [www.southcentral.edu/disability](http://www.southcentral.edu/disability)

This material can be made available in alternative formats by contacting the Academic Support Center at 507-389-7222.