



## Vice President of Academic and Student Affairs - Search Timeline

RH Perry conducts pre-search study (gather opinions from President Parker and survey others to identify opportunities, challenges, and expectations) .....	<b>February 4-10</b>
<b>Meeting with search committee</b> (roster shared in advance; orientation to role and responsibilities- RH Perry will draft agenda) .....	<b>February 11</b>
RH Perry recommends advertising strategy and sends ad copy .....	<b>February 10-12</b>
College completes and approves executive search profile .....	<b>February 12</b>
RH Perry sends announcement to recruitment databases and College places ads .....	<b>February 15</b>
Candidate recruitment.....	<b>February 15- March 22</b>
Search committee granted access to Client Resource Center (CRC) applications .....	<b>March 22</b>
<b>2nd Search Committee Meeting: Conversation w/Dr. Parker</b> .....	<b>March 22</b>
(Search Committee, RH Perry, & Dr. Parker)	
Deadline for candidate evaluations from search committee .....	<b>March 31</b>
RH Perry conducts preliminary due diligence .....	<b>April 1 – April 8</b>
<b>3rd Search Committee Meeting: Selection of semi-finalists</b> .....	<b>April 13</b>
(Search committee & RH Perry)	
<b>Semi-final Interviews via videoconference</b> .....	<b>April 19-20</b>
(Search Committee & RH Perry)	
RH Perry conducts finalists due diligence .....	<b>April 20- May 3</b>
Finalists visits with open forums (probably virtual).....	<b>May 5- May 7</b>
President selects candidate.....	<b>May 12</b>
Anticipated start date.....	<b>July 1</b>

**Bold** indicates Search Committee meetings and SF Interviews and highlights indicate key dates

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FARIBAULT CAMPUS | 1225 Third Street SW, Faribault, MN 55021 | tel: 507.332.5800 | toll free: 800.422.0391 | fax: 507.332.5888  
 NORTH MANKATO CAMPUS | 1920 Lee Boulevard, North Mankato, MN 56003 | tel: 507.389.7200 | toll free: 800.722.9359 | fax: 507.388.9951

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