Vice President of Academic and Student Affairs - Search Timeline

RH Perry conducts pre-search study ........................................................................................................ February 4 – 10
(gather opinions from President Parker and survey others
to identify opportunities, challenges, and expectations)

**Meeting with search committee** ........................................................................................................... February 11
(roster shared in advance; orientation to role and
responsibilities- RH Perry will draft agenda)

RH Perry recommends advertising strategy and sends ad copy ............................................................. February 10 – 12

College completes and approves executive search profile ................................................................. February 12

RH Perry sends announcement to recruitment databases ...................................................................... February 15
and College places ads

Candidate recruitment ............................................................................................................................. February 15 – March 22

Search committee granted access to Client Resource Center ............................................................. March 15
(CRC) applications

Deadline for candidate evaluations from search committee ............................................................... March 26

RH Perry conducts preliminary due diligence ....................................................................................... March 26 – April 8

**Selection of semi-finalists – 2nd Search Committee meeting** ................................................................. April 13
(Search committee & RH Perry)

**Semi-final Interviews via videoconference** ........................................................................................ April 19 – 20
(RH Perry and Search Committee - committee recommends 3-4 finalists
after interviews-- may need separate date to meet and debrief)

RH Perry conducts finalists due diligence ............................................................................................... April 20 – May 3

Finalists visits with open forums (probably virtual) ................................................................................ May 5 – May 7

President selects candidate ......................................................................................................................... May 12

Anticipated start date ................................................................................................................................. July 1

**Bold** indicates Search Committee meetings and SF Interviews and highlights indicate key dates